



WVMCCD FOUNDATION REGULAR BOARD MEETING

Monday, April 20, 2026

12:00 – 1:30 PM

Unapproved Meeting Minutes

Board Present (In-Person): Seher Awan, Keith Balch, Alison Carpenter Davis, Bill Cooper, Jackie Costanzo, John Drexler, David Fishbaugh, Yvonne Inciarte, Ken Kehmna, Fang Pei, Jennifer Taylor Mendoza

Board Present (Virtual): Bradley Davis

Board Absent: Alison Carpenter Davis, Bill McFarland, Chantal Naugle

Staff: Joanne Cao, Melissa Johns, Justin Tran

1. Opening Items

1.1 Call to Order: Bill Cooper, President

- President Bill Cooper called the meeting to order at 12:04 PM.

1.2 Roll Call: Justin Tran

1.3 Board Member Virtual Participation: Justin Tran, Management Assistant

Pursuant to AB 2449 Remote Teleconference Attendance for “Just Cause” or with a qualifying “Emergency Circumstance.”

1.4 Public Comment: Justin Tran, Management Assistant

Members of the audience may address the Board on any item listed on the agenda. Comments will be limited to three (3) minutes per agenda item. No action will be taken.

- No public comments were recorded.

1.5 Review of WVMCCD Foundation Board Minutes: January 26, 2026, Bill Cooper, President

Action Item: Approval of minutes

- *Keith Balch moved to approve the minutes of the January 26, 2026 Foundation Regular Board meeting. Ken Kehmna seconded the motion. **Motion passed by unanimous decision.***

1.6 Finance Committee Report: Bill McFarland, Treasurer

- Review of Foundation Financials, Q3 (Unaudited), January –March 2026
 - Treasurer Bill McFarland reviewed the Foundation’s unaudited Q3 financials for the period January through March 2026. He reported that the Foundation’s cash balance decreased during the quarter primarily due to a planned transfer of funds into the investment portfolio. Other assets also increased substantially due to new pledge activity recorded during the quarter. Expenses were reviewed and described as consistent with Foundation activity for the period. Overall, the Foundation experienced a strong quarter, with significant pledge revenue contributing to a positive change in fund balance.

Action Item: Approval of Q3 financial statements

- *Ken Kehmna moved to approve the unaudited financial statements from January – March 2026 as presented. Yvonne Inciarte seconded the motion. **Motion passed by unanimous decision.***

- Review of Lindbrook Investment Report
 - Treasurer Bill McFarland presented the quarterly investment report from Lindbrook Capital.

Informational Item: No Action Required

2. Other Agenda Items

2.1 Nomination and Governance Special Committee: David Fishbaugh, Committee Chair

- New Board Member Elections
 - David Fishbaugh and Melissa Johns presented the slate of nominees for Foundation Board membership: Greg Finley, To Tran, and Aaron Woliczko

Action Item: Approval of slate of nominees for board membership

- *Bill Cooper moved to approve the slate of nominees for board membership, effective July 1, 2026: Greg Finley, To Tran, and Aaron Woliczko. Jackie Constanzo seconded the motion. Motion passed by unanimous decision.*

- Annual Officer Elections
 - David Fishbaugh was nominated for President
 - Chantal Naugle was nominated for Treasurer

Action Item: Approval of slate of nominees for officer positions

- *Bill Cooper moved to approve the slate of nominees for officer positions, effective July 1, 2026. Keith Balch seconded the motion. **Motion passed by unanimous decision.***

2.2 Elections to Emeritus Council David Fishbaugh

- Melissa Johns recognized the service and leadership of outgoing directors Bill Cooper, Keith Balch, Jackie Costanzo, and Bill McFarland.
- Legacy of Service Awards and commemorative campus recognition certificates were presented in appreciation of the outgoing directors' years of dedicated leadership and distinguished service to the Foundation.
- Board members and District leadership shared remarks thanking the outgoing directors for their stewardship, commitment to students, and lasting impact on the Foundation and District.

Action Item: Approval of slate of retiring board members for election to the Emeritus Council

- *John Drexler moved to approve the slate of retiring board members for election to the Emeritus Council, including Bill Cooper, Keith Balch, Jackie Costanzo, and Bill McFarland. Ken Kehmna seconded the motion. **Motion passed by unanimous decision.***

3. Reports

3.1 Office of Advancement: Melissa Johns, Associate Vice Chancellor

- Melissa Johns reported that the Board of Trustees approved a significant naming gift from Howard Gore and Kimberly Gore. The gift will support work-based learning, unpaid internships, entrepreneurship, health occupations apprenticeships, nursing scholarships, transfer scholarships, and student mini-grants. A new work-based learning endowment will provide long-term support for student stipends and related program needs.
- Additional fundraising highlights included continued support for scholarship endowments, athletics, healthcare-related programs, and a memorial scholarship honoring former trustee

Bob Owens

- Melissa introduced the 2026 Emergency Assistance Fund campaign, designed to help students facing financial crises that could otherwise disrupt their education. The campaign will include direct mail, email outreach, student stories, social media amplification, potential matching gift opportunities, donor calls, thank-you outreach, and peer-to-peer crowdfunding pages.

3.2 West Valley College: Jennifer Taylor-Mendoza, President

- President Jennifer Taylor-Mendoza thanked board members for attending the Wong and Qu Learning Resource Commons Opening and highlighted the donor impact represented by the new facility.
- President Jennifer Taylor-Mendoza invited board members to upcoming commencement activities and noted a continued focus on alumni engagement.
- Updates included the Transfer Celebration, Expo STEAM Fest, Tour de Saratoga, the Future of Work Conference, and the student pitch competition supported by the Gore family gift.

3.3 Mission College: Seher Awan, President

- President Seher Awan reported that Mission College is preparing a commemorative book in connection with its anniversary celebration and noted continued growth in graduation applications.
- Mission College continues to be a major provider of education to justice-impacted students, including through programs at Elmwood Correctional Facility.
- Mission College continues its partnership with Sutter Health through an LVN-to-RN conversion program supporting employees who are also Mission College students.
- The launch of Mission College's bachelor's degree program has been delayed to allow time for state curriculum approval and appropriate program preparation.
- Additional updates included a new athletics logo, a partnership with NASA through a Technology Transfer University Program, the inaugural Dean's List Celebration, an Elmwood Correctional Facility library ribbon-cutting, commencement, and the upcoming summer concert series.

3.4 District: Bradley Davis, Chancellor

- Chancellor Bradley Davis reported that Assembly Bill 2121 successfully advanced through committee review and continues to gain statewide support. He credited student advocacy as an important part of the bill's progress.
- The first cohort of WVMCCD students moved into San José State University housing through a new collaborative partnership designed to address student housing needs.
- Chancellor Bradley Davis announced that planning and construction activity for a new Wellness Center at West Valley College is moving forward.

4. Meeting Adjournment

Action Item: President Bill Cooper

- Bill Cooper adjourned the meeting at 1:36 PM.