



**WVMCCD FOUNDATION BOARD MEETING**  
**Monday, July 24, 2023**  
**12:00 – 1:30 PM**

**APPROVED MINUTES**

**Board Present:** Keith Balch, Alison Carpenter Davis, Bill Cooper, Jackie Costanzo, Brad Davis, Len Duncan, Mike Foulkes, Dan Furtado, Frank Jewett, Melissa Johns, Bill McFarland, Dave Sandretto, Dan Schettler, and Mark Waxman

**Board Absent:** Nicole Aguinaldo and Seher Awan

**Staff:** Joanne Cao

**I. Call to Order:** President Bill Cooper

- *President Bill Cooper called the meeting to order at 12:00 PM.*

**II. Roll Call:** Melissa Johns

**III. Review of WVMCCD Foundation Board Minutes: April 24, 2023**

**Action Item:** Approval of Minutes, President Bill Cooper

- *Keith Blach made a motion to approve the minutes of the April 24, 2023 Foundation Board meeting. Jackie Costanzo seconded the motion. **Motion passed with unanimous decision.***

**IV. Finance Committee Report:** Treasurer Bill McFarland

**1. Review of Foundation Financials, Q4 (Unaudited), April – June 2023**

- Treasurer Bill McFarland reviewed the Q4 Foundation Financials. See attached report for details.

**Action Item:** Approval of Q4 Financials, Treasurer Bill McFarland

- *Frank Jewett made a motion to approve the unaudited financials from April – June 2023 as presented. Mark Waxman seconded the motion. **Motion passed with unanimous decision.***

**2. Review of Lindbrook Investment Report**

- Treasurer Bill McFarland presented the quarterly investment report from Q2 (April – June 2023).

**II. Nomination and Governance Committee Report:** Acting Chair Bill Cooper

- Bill Cooper reported that the Nomination and Governance Committee sent a questionnaire to the Foundation board to ask them about their feedback for board member training and the recruitment of new board members.

**V. President's Report:** President Bill Cooper

**VI. Reports**

**1. Office of Advancement:** Executive Director Melissa Johns

- Melissa Johns presented the Office of Advancement update and covered the following highlights:
  - New Major Gifts
  - Financial Operations
  - 2023 Scholarship Program

- 2024 Scholarship Cycle
  - Foundation Website
2. District: Chancellor Brad Davis
- Chancellor Davis highlighted that Joanne Cao was recognized for the Jack Lucas staff spotlight award. He recognized the Advancement team for their great work on the Foundation website. Chancellor Davis reported that Jennifer Taylor-Mendoza is the new president at West Valley College and will start in August. Next, he recognized Seher Awan's great work at Mission College. He stated that the District hired Terrance DeGray as the new Vice Chancellor of Facilities Development and Operations. Chancellor Davis reported that the new WVC baseball field is completed and will open in the next two weeks. The new WVC Visual Arts building MC Business and Technology building will open in October.
3. Mission College: President Seher Awan

**VII. Old Business**

- No old business.

**VIII. New Business (2-minute limit for items not on agenda)**

- No new business.

**IX. Meeting Adjournment**

**Action Item:** President Bill Cooper

- *President Bill Cooper made a motion to adjourn the meeting. **Motion passed with unanimous decision.** The meeting adjourned at 1:30 PM.*