



West Valley-Mission
Community College District
Foundation

WVMCCD FOUNDATION BOARD MEETING
Thursday, August 26, 2021
12:00 – 1:30 PM

APPROVED MINUTES

Board Present: Keith Balch, Bill Cooper, Jackie Costanzo, Brad Davis, Len Duncan, Mike Foulkes, Dan Furtado, Frank Jewett, Melissa Johns, Stephanie Kashima, Bill McFarland, Daniel Peck, Dave Sandretto, Dan Schettler, and Mark Waxman

Board Absent: Daniel Peck and Dick Schwendinger

Staff: Nicole Aguinaldo, Joanne Cao

I. Call to Order: President Bill Cooper

- *President Bill Cooper called the meeting to order at 12:04 PM.*

II. Roll Call: Advancement Assistant Nicole Aguinaldo

III. Review of WVMCCD Foundation Board Minutes: April 26, 2021

Action Item: Approval of Minutes, President Bill Cooper

- *Jackie Costanzo made a motion to approve the minutes of the April 26, 2021 Foundation Board meeting. Len Duncan seconded the motion. **Motion passed with unanimous decision.***

IV. Finance Committee Report: Treasurer Bill McFarland

1. Review of Foundation Financials, Q4 (Unaudited), April – June 2021

- Treasurer Bill McFarland reviewed the Foundation Financials from April – June 2021. See attached report for details.

Action Item: Approval of Q4 Financials, Treasurer Bill McFarland

- *Bill Cooper made a motion to approve the unaudited financials from April – June 2021 as presented. Dave Sandretto seconded the motion. **Motion passed with unanimous decision.***

2. Lindbrook Investment Report

- Treasurer Bill McFarland presented the quarterly investment report from Q2 (April – June 2021).

V. Scholarship Committee Update

- Jackie Costanzo reported that last May she made outreach to donors inviting them to the Scholarship Celebrations. She noted that we had a good amount of attendance at the Scholarship Celebrations and that having students in breakout rooms with donors was very successful because the students seemed more likely to participate and talk in smaller groups.

VI. President's Report: President Bill Cooper

- President Bill Cooper reminded the Board of the ideas he presented on the Foundation board policies from the last Board meeting.

VII. Reports

1. Office of Advancement: Executive Director Melissa Johns
 - Melissa Johns presented the Office of Advancement Update and reported on the following items: Recap of Foundation Focus and Executive Director Goals, Department Infrastructure, Donor Engagement, and Fundraising Training.
2. District: Chancellor Brad Davis
 - Chancellor Brad Davis announced that Mission College President, Daniel Peck will be transitioning away from Mission College as President, effective with the end of the Fall term. Chancellor Davis noted that they have started the recruitment process for a new MC president. Next, he reported that the District has started the process to evaluate the feasibility of bringing on campus housing to West Valley College and Mission College. Lastly, Chancellor Davis stated that the Colleges are returning our students to campus in a reduced capacity of about 25% of students on campus the start of fall semester. About 25% of classes will be in person and about 75% will be online. He also noted that the District plans to enforce a mandatory vaccination policy for all employees and students of the District effective November 1.

VIII. Old Business

- No old business.

IX. New Business (2-minute limit for items not on agenda)

- No new business.

X. Meeting Adjournment

Action Item: President Bill Cooper

- *President Bill Cooper made a motion to adjourn the meeting. **Motion passed with unanimous decision.** The meeting adjourned at 1:30 PM.*

Minutes respectfully submitted by Nicole Aguinaldo, Advancement Management Assistant.