



West Valley-Mission
Community College District
Foundation

WVMCCD FOUNDATION BOARD MEETING
Monday, January 25, 2021
12:00 – 1:30 PM

APPROVED MINUTES

Board Present: Bill Cooper, Jackie Costanzo, Brad Davis, Mike Foulkes, Dan Furtado, Melissa Johns, Stephanie Kashima, Bill McFarland, Daniel Peck, Dave Sandretto, Mark Waxman

Board Absent: Bill Allman, Keith Balch, Len Duncan, Frank Jewett, Sam Liu, Dan Schettler, Dick Schwendinger

Staff: Nicole Aguinaldo, Joanne Cao

I. Call to Order: President Bill Cooper

- *President Bill Cooper called the meeting to order at 12:01 PM.*

II. Roll Call: Advancement Assistant Nicole Aguinaldo

III. Introductions: Melissa Johns, Executive Director of Advancement, WVMCCD

- Chancellor Brad Davis introduced the new Executive Director of Advancement, Melissa Johns to the Foundation Board.

IV. Review of WVMCCD Foundation Board Minutes: October 26, 2020

Action Item: Approval of Minutes, President Bill Cooper

- *Treasurer Bill McFarland made a motion to approve the minutes of the October 26, 2020 Foundation Board meeting. Jackie Costanzo seconded the motion. **Motion passed with unanimous decision.***

V. Finance Committee Report: Treasurer Bill McFarland

1. Review of Foundation Financials, Q2 (Unaudited), October – December 2020

- President Bill McFarland reviewed the Foundation Financials from October – December 2020. See attached report for details.

Action Item: Approval of Q2 Financials, Treasurer Bill McFarland

- *President Bill Cooper made a motion to approve the unaudited financials from October – December 2020 as presented. Jackie Costanzo seconded the motion. **Motion passed with unanimous decision.***

2. Lindbrook Investment Report

- Treasurer Bill McFarland presented the quarterly investment report from Q4 (October – December 2020).

VI. President's Report: President Bill Cooper

- President Bill Cooper thanked Jackie Costanzo and Dan Furtado for joining the scholarship committee.

VII. Nomination of Board Secretary: Melissa Johns, Executive Director of Advancement, WVMCCD

Action Item: Election of Board Secretary, President Bill Cooper

- *Dave Sandretto made a motion to approve Melissa Johns as the Foundation Board Secretary. Mike Foulkes seconded the motion. **Motion passed with unanimous decision.***

VIII. Reports

1. District: Chancellor Brad Davis

- Chancellor Brad Davis thanked Treasurer Bill McFarland, the Foundation Finance Committee, Advancement Administrative Assistant Nicole Aguinaldo, and the Executive Director of Advancement Search Committee for their great work for the Foundation. Next, he reported that both colleges have All College Day to welcome faculty and staff to the start of the new semester. Chancellor Brad Davis explained that although the COVID vaccinations have not rolled out more quickly, the colleges are optimistic to bring back some in-person classes in the fall. He then recognized the colleges have demonstrated that they have done an exceptional job of making good use of their CARES and local funds to support students with their basic needs and technology needs during the time of remote online classes. Chancellor Brad Davis discussed how our District has experienced a decline in enrollment due to COVID and how COVID has affected our most vulnerable population of students, but the colleges continue to find new ways to serve students to be successful on their educational path.

2. Mission College: President Daniel Peck

- President Daniel Peck recognized Advancement Administrative Assistant Nicole Aguinaldo for her work with the Office of Advancement and Foundation during the time of transition of the Office of Advancement to a District office. He also echoed his appreciation of Treasurer Bill McFarland and the Foundation Finance Committee for their work with our financial investment strategies. President Daniel Peck further discussed the decline in enrollment at community colleges and how Mission College has a steady enrollment with slight decreases. Mission exceeded their winter enrollment target by 16% and they are about 83% to their target for spring. Next, he noted that the central plaza for Mission College is almost complete. Lastly, he shared that Mission has partnered with Year Up, a national organization that focuses on providing support to underrepresented and low-income students who are interested in careers in computer science and business.

3. West Valley College: President Stephanie Kashima

- President Stephanie Kashima thanked the Foundation Board for their support and leadership for our students. She reported that West Valley College is about 87% of their goal for spring. She also explained how West Valley College is focused on their equity and basic needs of students by providing cash grants, a weekly food program, and mental health services to students. They are also creating an advisory board for their Office of Basic Needs to serve as a fundraising body to continue to raise funds beyond CARES funding. President Stephanie Kashima shared that for the All College Day there is going to be a training on their anti-racism action plan. West Valley College is finishing up their educational masterplan by aligning their CTE programs with the labor market needs. She noted that West Valley College has supported employees and students who were victims of the fires, maintained their external and internal engagement with the rotaries and chambers, and created a weekly Friday forum for West Valley's leadership team to connect with the entire campus.

IX. Old Business

- No old business.

X. New Business (2-minute limit)

- Jackie Costanzo thanked Dan Furtado for joining the Scholarship Committee. She invited other board members to join the Scholarship Committee.

XI. Meeting Adjournment

Action Item: President Bill Cooper

- *President Bill Cooper made a motion to adjourn the meeting. **Motion passed with unanimous decision.** The meeting adjourned at 12:59 PM.*

Minutes respectfully submitted by Nicole Aguinaldo, Advancement Management Assistant.