



West Valley - Mission  
Community College District  
Foundation

**West Valley-Mission Community College District Foundation Board Meeting**  
**APPROVED MINUTES**  
**Monday, July 24, 2017**  
**District Board Room**  
**(West Valley College)**  
**12:00 – 1:30 pm**

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**Present:** Bill Allman, Joanne Cao, Bill Cooper, Jackie Costanzo, Brad Davis, Len Duncan, Genina Gonzales, Bill McFarland, Benjamin Mendelsohn (Guest), Emmy Moore Minister, Dave Sandretto, Cindy Schelcher, Dan Schettler, Patrick Schmitt, John Swan  
**Absent:** Keith Balch, Mike Foulkes, Mike Fox, Sr., Dan Furtado, Frank Jewett, Daniel Peck, Dick Schwendinger, Mark Waxman

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**I. Exchange of Gavel**

- The exchange of gavel took place between Dave Sandretto, Outgoing Foundation President, and Bill Cooper, Incoming Foundation President.

**II. Call To Order**.....Bill Cooper, President

- Newly inducted Foundation President Cooper called the meeting to order at 12:05 PM.

**III. Introductions**.....Cindy Schelcher, Foundation Executive Director and Dean of Advancement

- Foundation guest Benjamin Mendelsohn, WVC Faculty and Kvamme Planetarium Director provided the Board an update on the planetarium construction timeline and mentioned that the original completion date is slated to be in May 2018, for first set of classes: Fall 2018.

**IV. Correction, and Approval: April 24, 2017, Foundation Board Meeting Minutes – Action Item**.....Bill Cooper, President

- **Action Item:** Board Member Len Duncan made the motion to accept the April 24, 2017, Foundation Board meeting minutes. Foundation Board Member Dan Schettler seconded the motion. **Motion passed with unanimous decision.**

**V. Finance Committee Report**.....Bill McFarland, Treasurer

- A. Old Business: Review and Acceptance of the 2015-2016 Foundation Audit – **Action Item**
- **Action Item:** Past President Dave Sandretto made the motion to accept the 2015-2016 Foundation audit. Board Member John Swan seconded the motion. **Motion passed with unanimously.**
- B. Review and Acceptance: Unaudited Foundation Financials (April, May, June 2017) – **Action Item**
- **Action Item:** Board Member Swan made the motion to accept the April, May, June 2017 Foundation financials. Board member Bill Allman seconded the motion. **Motion passed with unanimously.**
  - It was a very good fiscal year. As of June 30, 2016: The total investment of \$17.2 million agrees with the Lindbrook report with YTD total of \$14,281,179. The Kvamme 2 Fund had \$2,912,609.
  - For the fiscal year, the YTD net income/increase in asset/investment was about \$2 million. The total donation for the year was \$1.7 million.
  - The Land Corp annual donation in the amount of \$560,998 (2015-2016 10% allocation) came in on June 29, 2017.

- The June 2017 Foundation financials are largely complete and accurate but somewhat preliminary to accommodate all the items related to fiscal year-end for a clean and complete audit. The final June financials will be presented in the next Finance Committee meeting in October.

**VI. District and College Reports**

A. District Report.....Patrick Schmitt, Chancellor

The highlights of the Chancellor’s report are the following:

1. In June 2018, the District will approach its donors again for its upcoming construction bond campaign—slated to be the last of the bond elections in a very long time. It may be a bigger bond request than the last one. He plans to run a parallel community campaign through the Foundation and asked the Board for its help and support including but not limited to monetary and participation, e.g. manning phone banks and getting out in the community in April and May 2018.
2. He plans to help reinvent the Foundation but keep its core identity as a scholarship foundation. With the State pulling back from funding programs including performing arts and childcare, the Chancellor believes that the Foundation can definitely step forward and make a difference in supporting these programs that are of community interest and need. He added that he would like to have a visiting artist series at both campuses.
3. He looks forward to a board retreat/strategic planning sessions once the new Foundation executive director is hired.

B. West Valley College Report.....Bradley Davis, President

1. WVC’s Land Corp-funded Promise Program received 500 applications. This program has a partnership with the City of San Jose, which has modeled its Promise Program on WVC’s. As a benefit of this partnership, WVC can recruit actively in San Jose, which is otherwise precluded by Title V.
2. WVC continues to expand its interface with the community. Looking forward, a health and wellness center on campus will also help expand our community outreach efforts.
3. WVC is hiring deans in four areas: Language Arts, Math & Science, Social Science, and Professional Studies.

**VII. Foundation Executive Director Search Report.....Bill Cooper, Foundation President and Bradley Davis, President**

- A. **Unsuccessful Recruitment:** The recruitment had strong finalists, but the Top 2 candidates declined the offer. After Schelcher’s retirement on July 31, Alumni Engagement Coordinator Emmy Moore Minister fills in until Schelcher’s successor commences employment.
- B. The second recruitment was planned to be posted in September.

**VIII. Executive Director’s Report.....Cindy Schelcher, Dean of Advancement**

1. Schelcher acknowledged her wonderful retirement celebration.
2. She presented her transition document and mentioned the importance of the database.

**IX. Recognition of Past President David Sandretto**

1. Dean Schelcher, Chancellor Schmitt, and newly inducted Foundation President Cooper each recognized Past President David Sandretto for his many years of dedicated service and leadership within the Foundation.

**X. Dessert Reception**

- C. A dessert reception in honor of Outgoing President Sandretto immediate followed the Board Meeting.

**VIII. Meeting Adjournment**

- The meeting was adjourned at 1:38 PM. The next Foundation Board meeting is scheduled for Monday, October 30, 2017, 12:00 – 2:00 PM in the Foundation Conference Room: S1-401 (Main Building) Mission College.