

2.1. Nomination and Governance Special Committee

Subject	Process and Timeline for New Board Member Nomination and Officer Election
Meeting	January 26, 2026
Type	Action

Recommended Action(s): The Board of Directors identify members for 2026 nomination and governance committee and appoint a committee chair to lead committee meetings and serve as point-person for office of advancement.

Prepared By: Justin Tran

Approved By: Melissa Johns

Background

In Spring 2025, the WVM Foundation Board of Directors reviewed and approved an annual timeline and process for new board member recruitment. This created a clear and repeatable annual nomination process.

On June 30, 2026, four current directors will complete their board service with the WVM Foundation (Balch, Cooper, Costanzo, McFarland). Staff would like to recruit a new cohort of board members to fill vacancies and expand scope and expertise of the WVM Foundation board.

The Board must also elect new officers at its April 2026 board meeting to serve in leadership positions of board chair, vice chair, and treasurer effective July 1, 2026. The nomination and governance committee can oversee the process to ensure clear and fair officer elections.

Reference(s)

Article 8, Section 1.B of the West Valley-Mission Community College District Foundation bylaws.

Coordination

The new committee chair shall work with AVC Melissa Johns to schedule and set agenda for one committee meeting in the week of March 23, 2026 and one committee meeting during week of April 13, 2026. These meetings will ensure committee can review nominations for new board members and board officer self-nominations.

Follow-up/Outcome

At the April 20, 2026 board meeting, the committee chair, acting on behalf of the committee, shall present the slate of candidates for board positions and open officer positions.