WEST VALLEY-MISSION COMMUNITY COLLEGE FOUNDATION (A CALIFORNIA NONPROFIT ORGANIZATION)

FINANCIAL STATEMENTS

June 30, 2019



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INDEPENDENT AUDITORS' REPORT

Board of Directors West Valley-Mission Community College Foundation Saratoga, California

Report on the Financial Statements

We have audited the accompanying financial statements of West Valley-Mission Community College Foundation (a California nonprofit organization) which comprise the statement of financial position as of June 30, 2019, and the related statements of activities and changes in net assets and cash flows for the year then ended, and the related notes to financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.





Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of West Valley-Mission Community College Foundation as of June 30, 2019, and the changes to its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter - Change in Accounting Principle

MOL, Certiful Poblic Accountants

As discussed in Note 1, West Valley-Mission Community College Foundation began the implementation of the provisions of Financial Accounting Standards Board Accounting Standards Update (ASU) 2016-14, Not-for-Profit Entities (Topic 958): Presentation of Financial Statements of Not-for-Profit Entities for the year ended June 30, 2019. The requirements of ASU 2016-14 have been retrospectively applied to all periods presented. Our opinion is not modified with respect to this matter.

San Diego, California September 23, 2019







WEST VALLEY-MISSION COMMUNITY COLLEGE FOUNDATION (A CALIFORNIA NONPROFIT CORPORATION) STATEMENT OF FINANCIAL POSITION JUNE 30, 2019

ASSETS Cash and each equivalents	\$	1 445 216
Cash and cash equivalents	Þ	1,445,216
Investments		18,711,072
Promises to give		415,000
Charitable remainder trust		1,068,785
Other assets		354,558
Total Assets	\$	21,994,631
LIABILITIES		
Accrued liabilities	\$	30,975
Total Liabilities		30,975
NET ASSETS		
Net assets without donor restrictions		18,418
Net assets with donor restrictions		21,945,239
Total Net Assets		21,963,656
Total Liabilities and Net Assets	\$	21,994,631

WEST VALLEY-MISSION COMMUNITY COLLEGE FOUNDATION (A CALIFORNIA NONPROFIT CORPORATION) STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS FOR THE YEAR ENDED JUNE 30, 2019

	٧	Vithout Donor	With Donor Restricted		
		Restrictions	Restrictions Rest		Total
SUPPORT AND REVENUE					
Donations	\$	22	\$	2,472,900	\$ 2,472,922
In-kind contributions		11,072		-	11,072
Interest Income		10,117		560,610	570,727
Investment Income		-		578,815	578,815
Other Income		(2,176)		77,588	75,412
Donated services		397,102		-	397,102
Satisfaction of programs Restrictions/Transfers		1,264,050		(1,264,050)	-
Total Support and Revenue		1,680,187		2,425,863	4,106,050
EXPENSES					
Program Services		1,277,055		-	1,277,055
Management and General		397,420		-	397,420
Total Expenses		1,674,475		-	1,674,475
Change in Net Assets		5,712		2,425,863	2,431,575
Net Assets - Beginning of Year		12,706		19,519,376	19,532,082
Net Assets - End of Year	\$	18,418	\$	21,945,239	\$ 21,963,656

WEST VALLEY-MISSION COMMUNITY COLLEGE FOUNDATION (A CALIFORNIA NONPROFIT CORPORATION) STATEMENT OF FUNCTIONAL EXPENSES FOR THE YEAR ENDED JUNE 30, 2019

	Management Program and General					Total
		riogiaiii	an	u General		Total
Awards	\$	3,244	\$	-	\$	3,244
Scholarships		522,698		-		522,698
Supplies / donated goods		153,676		14		153,690
Donated management services		-		397,102		397,102
Professional services		69,631		-		69,631
Travel services		48,714		-		48,714
Uniforms		15,091		-		15,091
Conferences and dues		17,772		220		17,992
Kvamme Planetarium		249,543		-		249,543
Bank Charges	82,675			-		82,675
Contract Labor		54,492		-		54,492
Advertising		5,670		-		5,670
Events		13,129		-		13,129
Other expenses		40,720		84		40,804
Total	\$1	,277,055	\$	397,420	\$ 1	1,674,475

WEST VALLEY-MISSION COMMUNITY COLLEGE FOUNDATION (A CALIFORNIA NONPROFIT CORPORATION) STATEMENT OF CASH FLOWS FOR THE YEAR ENDED JUNE 30, 2019

Cash and Cash Equivalents - End of Year

CASH FLOWS FROM OPERATING ACTIVITIES 2,431,575 Change in net assets Change in fair value of investments (1,440,147)Contributions restricted for endowment (1,726,445)Adjustments to reconcile change in net assets to net cash provided by operating activities: Change in: Accounts receivable (413,822)Other assets (3,241)Charitable trust 18,191 Accrued liabilities (411,134) Net Cash Provided (Used) by Operating Activities (1,545,023) **CASH FLOWS FROM FINANCING ACTIVITIES** Proceeds from contribution restricted for invesment in endowment 1,726,445 Net Increase (Decrease) in Cash 181,422 Cash and Cash Equivalents - Beginning of Year 1,263,794

1,445,216

NOTE 1 – SUMMARY OF SIGNIFICANT POLICIES

<u>Organization:</u> The West Valley-Mission Community College Foundation (the "Organization") is a nonprofit corporation dedicated to providing assistance to the students, teachers, and programs of the West Valley and Mission Colleges. The Organization merged with the West Valley-Mission College Foundation and changed its name from the West Valley-Mission Advancement Foundation to the West Valley-Mission Community College Foundation. Revenues are derived principally through the Organization's fundraising programs and contributions from individuals, corporations, and service organizations.

<u>Basis of Accounting:</u> The accompanying financial statements have been prepared on the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recognized when they are incurred in accordance with accounting principles generally accepted in the United States of America.

<u>Basis of Presentation:</u> The financial statements of the Organization have been prepared on the accrual basis in accordance with accounting principles generally accepted in the United States of America. The financial statements are presented in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 958 dated August 2016, and the provisions of the American Institute of Certified Public Accountants (AICPA) "Audit and Accounting Guide for Not-for-Profit Organizations" (the "Guide"). (ASC) 958-205 was effective January 1, 2018.

<u>Support and Expenses:</u> Contributions are measured at their fair value at the date of contribution and are reported as an increase in net assets. The Organization reports gifts of cash or other assets in the category designated by the donor. The Organization reports gifts of goods and equipment as net assets without donor restrictions support unless explicit donor stipulations specify how the donated assets must be used. Equipment donated for the use of either the West Valley or Mission College is passed through to the West Valley-Mission Community College District. Absent explicit donor stipulation about where the contributions are to be spent, the Organization reports these contributions as net assets without donor restrictions.

Financial Statement Presentation:

The Foundation prepares its financial statements on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America. The financial statements include the accounts maintained by and directly under the control of the Foundation.

The Foundation reports information regarding its financial position and activities according to three classes of net assets: net assets without donor restrictions or net assets with donor restrictions. In addition, the Foundation is required to present a statement of cash flows. The Foundation does not use fund accounting. Revenues and expenses are recorded when incurred in accordance with the accrual basis of accounting.

The Foundation and the District are financial interrelated organizations as defined by Transfers of Assets to a Nonprofit or Charitable Trust that Holds Contributions for Others. The Foundation reflects contributions received for the benefit of the District as revenue in its financial statements. The expenses related to these contributions are accounted for under program and supporting services.

NOTE 1 – SUMMARY OF SIGNIFICANT POLICIES, continued

Revenue Recognition: Contributions received are recorded as new assets without donor restrictions or new assets with donor restrictions depending upon the existence and/or nature of any donor restrictions. Contributions are generally recorded only upon receipt, unless evidence of an unconditional promise to give has been received. Unconditional promises to give (contributions receivable) that are expected to be collected in future years are recorded at the present value of the amounts expected to be collected. Conditional promises to give are not included as support until such time as the conditions are substantially met. Event revenues received in advance are deferred and recognized in the period as the events occur. All contributions are considered available for unrestricted use unless specifically restricted by the donor. Donated materials and equipment are recorded as contributions based on the estimated fair value at the date of donation. Donated services are recorded as contributions at their estimated fair value only in those instances where the services create or enhance non-financial assets or require specialized skills, are provided by individuals possessing those skills, and would need to be purchased if not provided by donation.

<u>In Kind Donations:</u> During the year, many individuals donate significant amounts of time and services to the District in an effort to advance the programs and objectives of the Foundation. These services have not been recorded in the financial statements because the criteria for recognition of such volunteer effort has not been satisfied.

<u>Investments</u>: Investments in marketable securities with readily determinable fair values and all investments in debt securities are reported at their fair values in the statement of financial position. Unrealized gains and losses are included in the change in net assets. Investment income and gains restricted by a donor are reported as increases in net assets without donor restrictions if the restrictions are met (either by passage of time or by use) in the reporting period in which the income and gains are recognized.

Net Assets: The financial statements report amounts separately by class of net assets as follows:

- Net assets without donor restrictions are those resources that are currently available for operations.
- Net assets with donor restrictions are those resources which are stipulated by donors for various scholarships or other programmatic uses.

<u>Allowance for Uncollectible Receivables:</u> The Organization computes the allowance for doubtful accounts base on the actual uncollectible accounts receivable. Uncollectible accounts over the history of the organization have been considered immaterial and inconsistent. Therefore, no amounts have been included for an allowance for doubtful accounts.

<u>Underwater Endowment Funds:</u> From time to time, the fair value of assets associated with individual donor-restricted endowment funds may fall below the level that the donor requires the Organization to retain as a fund of perpetual duration. These deficiencies resulted from unfavorable market fluctuations that occurred shortly after the investment of new contributions for donor-restricted endowment funds and continued appropriation for certain programs that was deemed prudent by the Board of Trustees.

NOTE 1 - SUMMARY OF SIGNIFICANT POLICIES, continued

<u>Underwater Endowment Funds, continued:</u> The Foundation considers its endowments to be underwater if their fair value is less than the sum of (1) the original value of initial and subsequent gift amounts donated to the endowment and (2) any accumulations to the endowment required to be held in perpetuity per donor direction. The Foundation has no underwater endowment funds at June 30, 2019.

<u>Donated Services, Goods, and Facilities:</u> A substantial number of volunteers have donated their time and experience to the Organization's program services and fundraising campaigns during the year. However, these donated services are not reflected in the financial statements since there is no readily determined method of valuing the services.

The Organization supports and improves community interaction with the West Valley-Mission Community College District. In its capacity as community liaison, the Organization procures public support for the West Valley–Mission Community College District, which is recorded in the Organization's accounting records. Materials and other assets received as donations recorded and reflected in the financial statements at their fair values on the date of receipt were \$415,000.

During the year, management and administrative services were provided by the West Valley-Mission Community College District employees on behalf of the Organization. These donated services were valued at \$379,102 that were paid by the District on behalf of the Organization are recognized in the financial statements as in-kind donation revenue and donated management services. The donated management services were charged to administrative support.

<u>Use of Estimates:</u> The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities, at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

<u>Cash and Cash Equivalents:</u> Cash and cash equivalents consist of cash held in checking and money market accounts and certificates of deposit with maturities of less than 90 days. The Organization maintains cash balances in banks which are insured up to \$250,000. At June 30, 2019, the amount in excess of Federal Depository Insurance Corporation coverage was approximately \$1,000,000.

<u>Income Taxes</u>: The Organization is a nonprofit corporation that is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. The Organization has also been classified as an entity that is not a private foundation within the meaning of Section 509(a) and qualifies for deductible contributions as provided in Section 170(b)(1)(A)(vi). Income tax returns for 2013 and forward may be audited by regulatory agencies, however, the Organization is not aware of any such actions at this time.

NOTE 1 – SUMMARY OF SIGNIFICANT POLICIES, continued

Income Taxes, continued: The Organization has adopted Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) Topic 740 that clarifies the accounting for uncertainty in tax positions taken or expected to be taken on a tax return and provides that the tax effects from an uncertain tax position can be recognized in the financial statements only if, based on its merits, the position is more likely than not to be sustained on audit by the taxing authorities. Management believes that all tax positions taken to date are highly certain, and, accordingly, no accounting adjustment has been made to the financial statements.

<u>Allocation of Functional Expenses:</u> The costs of providing the various programs, fundraising, and other activities have been summarized on a functional basis in the Statement of Functional Expenses. Accordingly, certain costs have been allocated among programs and fundraising activities benefited.

<u>New Accounting Pronouncement:</u> In August 2016, the Financial Accounting Standards Board (FASB) issued Accounting Standards Update (ASU) No. 2016-14, Not-for-Profit Entities (Topic 958): Presentation of Financial Statements of Not-for Profit Entities whereby significant changes were proposed in seven areas: net asset classes, liquidity and availability of resources, classification and disclosure of underwater endowment funds, expense reporting, statement of cash flows, investment return, and release of restrictions on capital assets. The amendments in ASU No. 2016-14 are effective for annual financial statements issued for fiscal years beginning after December 15, 2017. The Organization has implemented the changes to the financial statements.

The new standard changes the following aspects of the Organization's financial statements:

- The temporarily restricted and permanently restricted net asset classes have been predominantly combined into a single net asset class called net assets with donor restrictions.
- The unrestricted net asset class has been transferred into net assets without donor restrictions.
- The financial statements include a new disclosure about liquidity and availability of resources (Note 4).

NOTE 2 – INVESTMENTS AND FAIR VALUE OF FINANCIAL INSTRUMENTS

Investments consist of the following at June 30, 2019:

Fund invested in government cash reserves	\$ 712,837
Funds invested in mutual funds and sweep accounts	6,976,814
Funds invested in exchange traded funds	6,473,518
Funds investment in other investments	4,547,907
Funds invested in other Foundations	354,558
Total	19,065,633
Investments	\$ 18,711,072
Other foundation investments	354,558
Total	\$ 19,065,630
Unrealized gains (losses) on investments	\$ 570,727
Interest and dividends	578,815
Total investment income	\$ 1,149,542

Investment Policies

Return Objectives and Risk Parameters: The Organization has adopted investment and spending policies for endowment assets that attempt to provide a predictable stream of funding to programs supported by its endowment while seeking to maintain the purchasing power of the endowment assets. In order to meet its needs, the investment strategy of the West Valley – Mission Community College Foundation is to emphasize total return; that is, the aggregate return from capital appreciation and dividend and interest income. Endowment assets include those assets of donor-restricted funds that the organization must hold in perpetuity. Under this policy, as approved by the Board of Directors, the endowment assets are invested to meet or exceed the market index, or blended market index, selected and agreed upon by the Finance Committee that most closely corresponds to the style of investment management. The Organization expects its endowment funds, over time, to provide an average rate of return of approximately four percent annually. Actual returns in any given year may vary from this amount.

<u>Strategies Employed for Achieving Objectives:</u> To satisfy its long-term rate-of-return objectives, the Organization relies on a total return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends). The Organization targets a diversified asset allocation that places a greater emphasis on equity-based investments to achieve its long-term return objectives within prudent risk constraints.

NOTE 2 – INVESTMENTS AND FAIR VALUE OF FINANCIAL INSTRUMENTS, continued

<u>Spending Policy</u> and How the Investment Objectives Relate to Spending Policy: The Organization may distribute up to 75 percent of accrued interest annually from scholarship endowments for intended scholarship awards. In establishing this policy, the Organization considered the long-term expected return on its endowment and the need to maintain some investment income in reserve to plan for the potential of scholarship awards exceeding investment income.

NOTE 3 – MARKET VALUE OF FINANCIAL ASSETS AND LIABILITIES

Effective July 1, 2008, the Organization determines the fair market values of certain financial instruments based on the fair value hierarchy which requires an entity to maximize the use of observable inputs and minimize the use unobservable inputs when measuring fair value. The three levels of inputs that may be used to measure fair value.

The following provides a summary of the hierarchical levels used to measure fair value:

Level 1 – Quoted prices in active markets for identical assets or liabilities that the reporting entity has the ability to access at the measurement date. Level 1 asset and liabilities may include debt and equity securities that are traded in an active exchange market and that are highly liquid and are actively traded in over-the-counter markets.

Level 2 – Observable inputs other than Level 1 prices such as quoted prices for similar assets or liabilities; quoted prices in markets that are not active; or other inputs that are observable or can be corroborated by observable market data for substantially the full term of the assets or liabilities. Level 2 assets and liabilities may include debt securities with quoted prices that are traded less frequently than exchange-traded instruments and other instruments whose value is determined using a pricing model with inputs that are observable in the market or can be derived principally from or corroborated by observable market data. This category generally includes U.S. Government and agency mortgage-backed securities, corporate debt securities, derivative contracts, residential mortgage, and loans held-for-sale.

Level 3 – Unobservable inputs that are supported by little or no market activity and that are significant to the fair value of the assets and liabilities. Level 3 assets and liabilities include financial instruments whose value is determined using pricing models, discounted cash flow methodologies, or similar techniques, as well as instruments for which the determination of fair value requires significant management judgment or estimation. This category generally includes certain private equity investments, retained residual interests in securitizations, residential MSRs, asset-backed securities (ABS), highly structured or long-term derivative contracts and certain collateralized debt obligations (CDO) where independent pricing information was not able to be obtained for a significant portion of the underlying assets.

NOTE 3 – MARKET VALUE OF FINANCIAL ASSETS AND LIABILITIES, continued

Assets and Liabilities Recorded at Fair Value on a Recurring Basis: The following table presents the balances of the assets measured at fair value on a recurring basis as of June 30, 2019. The Organization did not have any liabilities measured at fair value on a recurring basis as of June 30, 2019.

		June 30, 2019						
Description	Fá	Fair Value Level 1		<u>Le</u>	evel 2	<u>Othe</u>	r - NAV	
Investment securities:								
Cash reserves	\$	712,837	\$	712,837	\$	-	\$	-
Mutual funds/sweep accounts		13,450,332		=	13	,450,332		-
Other		4,902,465		-		-	4,	902,465

NOTE 4 – LIQUIDITY AND AVAILABILITY OF FINANCIAL ASSETS

The following reflects the Foundation's financial assets as of the statement of financial position date, reduced by amounts not available for general use because of contractual or donor-imposed restrictions within one year of the statement of financial position date. Amounts not available include amounts set aside for program services that could be drawn upon if the Board of Directors approves that action.

	2019	2018
Financial assets, at year-end:		
Cash and cash equivalents	\$ 1,445,216	\$ 1,263,794
Investments	18,711,072	17,270,925
Promises to give	415,000	1,179
Charitable remainder trust	1,068,785	1,086,976
Other assets	354,558	351,317
Total Financial assets, at year-end	\$ 21,994,631	\$ 19,974,191
Donor restrictions for specific purposes	\$ (21,945,239)	\$ (18,935,783)
Total contractual or donor-imposed restrictions	(21,945,239)	(18,935,783)
Financial assets available to meed cash needs	\$ 49,392	\$ 1,038,408
for general expenditure within one year		

NOTE 5 – PROMISES TO GIVE AND CONTRIBUTIONS

Contributions receivable represent unconditional promises to give, which have been made by donors, but not received.

\$ 275,000
120,000
 20,000
\$ 415,000
\$

NOTE 6 – PERPETUAL TRUST

The Organization is a beneficiary of a perpetual trust whose proceeds are restricted for providing scholarships to engineering students. Under the terms of the trust agreement 1/3 of the investment earnings of the trust are to be distributed to the Organization annually. The balance in the trust was approximately \$3,206,356 as of June 30, 2019. The present value of the estimated income stream was calculated at \$1,068,785 as of June 30, 2019.

NOTE 7 – NET ASSETS WITH DONOR RESTRICTIONS

The net assets with donor restrictions – non endowed funds as of June 30, 2019 were as follows:

College department funds

\$ 2,040,497

The net assets with donor restrictions – endowed funds as of June 30, 2019 were as follows:

	Net	Assets	Net Assets	
	Withou	ut Donor	With Donor	
Endowment Funds	Rest	rictions	Restrictions	Total
Endowment net assets, beginning of year	\$	-	\$ 16,527,884	\$ 16,527,884
Allocation of interest and dividends income	e	-	560,610	560,610
Change in Fair Value of Investments		-	578,815	578,815
Contributions		-	1,726,445	1,726,445
Fees		-	(81,074)	(81,074)
Scholarship distributes		-	(437,025)	(437,025)
Other Expenses		-	(394,254)	(394,254)
Total	\$	-	\$ 18,481,400	\$ 18,481,400
				_
Endowment Net Asset				\$ 18,481,400
Lenore and Curtis Mills Charitable remaind	ler fund			1,068,785
California Community College Investment				354,558
Total Endowment				\$ 19,904,742

Net assets with donor restrictions summary – as of June 30, 2019 were as follows:

Total net assets with donor restrictions - non endowed	\$ 2,040,497
Total net assets with donor restrictions - endowed	 19,904,742
Total net assets with donor restrictions	\$ 21,945,239

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NOTE 8 – RELATED PARTIES

The District provides office space to the Foundation. The fair market of this space is considered immaterial and has not been determined and, as such, is neither included as an expense to the Foundation, nor is the value included in the Foundation's income.

The Foundation awards financial support for various programs and general support to the District in accordance with donor instructions. There were no amounts payable to the District as of June 2019. During the year ended June 30, 2019, the Foundation transmitted payments to the District in the following amounts:

Transfers to the District

Grant to district - in kind items \$ 11.072

The Mission – West Valley Land Corporation provided endowment funds to the foundation, the ending balance of which is included in Note 8 above. During the year ended June 30, 2019, the activity in the Mission – West Valley Land Corporation endowment fund was as follows:

Land Corp Endowment	
Beginning balance*	\$ 9,358,612
Donations	322,665
Interest Income	273,191
Investment gains (losses)	329,388
Fees	(37,333)
Scholarships/other allowable uses	 (322,000)
Ending Balance	\$ 9,924,523

NOTE 9 – CONCENTRATIONS

During the year ended June 30, 2019, the Foundation received 57% of its donation revenue from one source, and 31% from a second source. The remainder of the donation revenue was diversified from several donors.

NOTE 10 – SUBSEQUENT EVENTS

The Organization's management has evaluated events or transactions that may occur for potential recognition or disclosure in the financial statements from the balance sheet date through September 23, 2019, which is the date the financial statements were available to be issued. Management has determined that there were no subsequent events or transactions that would have a material impact, on the current year financial statements.